

Committee for CIPM Election (CEC)

Preamble

The 25th CGPM decided in Resolution 2 that

- a Committee for CIPM Election is set up in order to assist the CIPM and the CGPM in the election of CIPM members, being elected and operating in conformity with a procedure to be adopted by the Committee,
- the Committee for CIPM Election shall be composed of nine representatives, each from a different Member State with maximum, intermediary and minimum contributions, with appropriate geographic representation, elected by the CGPM by majority vote, as well as the CIPM President and CIPM Secretary; and that it shall be chaired by one of the Member States' representatives,
- the CGPM shall proceed at each of its meetings to the election of the nine Member States' representatives of the Committee for CIPM Election.

Election of CEC members during a CGPM shall be by secret ballot.

Elected members will serve on the CEC for a term that will run until the day of the next election of the CEC.

To provide for continuity in policy, CEC members representing the Member States are eligible for re-election.

All activities of the CEC have to be in compliance with the document "Criteria and Process for Election of CIPM Members", approved by the CIPM in October 2013, and involve a close, trustworthy, and timely exchange of information between the CIPM and the CEC.

Working Procedure, adopted by CEC 2015-10-01

1. CEC-membership

Preparation for the election of CEC members by CGPM

Member States and CEC members will be informed about CEC elections in a timely manner before a CGPM by the Secretary of the CIPM. Member states will be asked to propose candidates.

The Secretary of the CIPM will prepare a list of the proposed candidates and inform Member States and current CEC members.

Election of CEC chairperson

The CEC members elect a member representing one of the Member States as chairperson.

The election of the chairperson can take place during a meeting (by secret voting or acclamation) or in written electronic form (circulation procedure).

Every CEC member shall agree with the procedure before the vote is conducted.

Resignation of a CEC member

In the case a member of the CEC elected by the Member States resigns ahead of time (i.e. before the next CGPM), that member may propose to the CEC a substitute from his or her own Member State or organization for the remaining sitting period of the CEC. The CEC decides on the admittance of the substitute. If a member is unable to propose a substitute, the CGPM Representative of the member's Member State may propose a substitute.

2. Tasks

The main task of the CEC is to support the election of CIPM members during CGPMs or when a vacancy occurs on the CIPM in between CGPMs.

Elections of CIPM-members during a CGPM

Prior to a CGPM meeting, the CEC shall:

- review and consider the package provided by the CIPM containing the list of all proposed candidates for CIPM Membership and their supporting documentation, the list of proposed candidates assessed as qualified by the CIPM, and the list of 18 proposed and qualified candidates recommended by the CIPM;
- at least one month prior to the CGPM meeting, and congruent with the approved criteria for CIPM Membership, submit to the Member States a slate of 18 candidates recommended for CIPM Membership along with a list of all other candidates assessed as qualified.

Provisional elections in-between CGPM's

For provisional elections filling vacancies arising between meetings of the CGPM (i.e. when a vacancy arises well ahead of a CGPM meeting), the CEC shall:

- be notified by the CIPM President immediately following any CIPM vacancy(ies),
- review the candidate(s) recommended by the CIPM to fill a vacancy(ies) against those in the list of qualified candidates from the previous election cycle together with any new candidates for whom nomination packages are submitted by the CIPM,
- formulate a recommendation to the CIPM.

Information about CIPM-candidates

Nomination packages of CIPM candidates shall be produced in English (preferably) or French, and shall include a complete, concise curriculum vitae of the candidate, together with a list of relevant publications and any other documentation supporting the adequacy of the candidate with regard to the various aggregate and individual criteria, including a letter of support from the candidate's government.

The CEC may request the CIPM to deliver further information to complete a nomination package.

Any information transmitted in the context of these Working Procedures shall be confidential.

Working methods

Cooperation between CEC and CIPM

The CEC and the CIPM will engage in a regular, timely, and trustworthy exchange of relevant information, views and opinions.

The CEC shall report annually to the CIPM on its activities, any substantial or procedural issues to be raised and, if any, suggestions for improvement. Preferably the annual report should be provided in a timely manner before the CIPM meeting in the second half of the year.

The CIPM will in turn report on these matters at its meetings with Member States Representatives and National Metrology Institute Directors.

Forming of a CEC opinion

Communication among CEC members will normally be conducted in written, electronic form.

Meetings of CEC members can be held in combination with events organized by the BIPM, e.g. CGPM or a meeting of NMI-Directors and Representatives of Member States.

The CEC chairperson shall conduct the debates within the CEC, with a view to building consensus.

If consensus is not possible, the CEC shall take decision by majority of members.

When a conflict of interest arises the CEC member concerned shall immediately notify the CEC Chair, with a copy to the CIPM President. In such case, the CEC shall consider the most appropriate process.

Language

The CEC shall work in English.

CEC Secretariat

The secretariat function of the CEC shall be carried out by the Secretary of the CIPM, who shall ensure that all communications and documentation are duly relayed and that all relevant information is duly and timely transmitted.