1. SHIPPING INSTRUCTIONS FOR COMPARISONS

- Name of the metrology institute:
- Person to be contacted:
- Address:
- Tel.:  
- Fax:  
- e-mail:

2. ATA carnet:  
Diplomatic bag:  
Other case:  

3. SHIPPING INFORMATION

- Description of the equipment (copy of proforma invoice required):
- Value of the equipment:  
- Gross weight:  
- N° AWB (when available):  
- Number of packages:  
- Net weight:  
- Date AWB:  
- Name of the carrier:
- Hand carried by air (if necessary):  
  - flight number*:  
  - Date:  
  * A copy of the flight ticket and passport is required for travellers coming from non European countries
- Hand carried by other means of transportation (to specify):  
- Date: 

4. INSTRUCTIONS FOR RETURN

- Insurance:  
  - Yes  
  - No  
- Name of the carrier:
- Tel.:  
- Fax:  
- e-mail:
- Your client number with the carrier:

5. I agree to pay for all the costs related to Customs’ formalities and transport of equipment.

Date  
Name and title  
Signature