**Draft Agenda for**

**Surface and Micro/Nano Analysis Working Group**

**Web Meeting on May 12th, 2021.**

**DATE: 12 May 2021.**

**TIME: 11:00 – 14:00 (UTC)**

**Meeting page will be opened at 10:40(UTC)**

**Gathering – Greetings – Adjustment of facilities**

**Meeting will be started at 11:00 (UTC)**

11:00 **T Fujimoto - Opening**

1. Opening of the meeting, welcome and introductions

2. Appointment of a Rapporteur
3. Adoption of the Agenda

4.Review of the SAWG 2020 meeting and progress report

11:15 **A Shard** **-**  Brief repot of the KCWG meeting

11:20 **KJ Kim - KRISS** – Progress report of the K-157

12:00 **E Sobina** **-**  **Rosstandart (**[**UNIIM**](http://www.uniim.ru/)**)** – Progress report of the K172.

12:20 **LL Tay - NRC / Task Group on Quantitative Measurements with Raman Microscopy** –　Progress with a Pilot Study

12:50 **Ian Gilmore** **- NPL –** Amount of material in a buried organic layer. Update of a Pilot study plan.

13:10 **Joerg Radnik- BAM** – Elemental composition of an ionic liquid surface. Result of bilateral comparison between NPL and BAM.

13:30 **T Fujimoto** – Wrap up

1. Strategy documents SAWG and CCQM.
2. Status and plan for the SAWG review article
3. Next Meeting.

14:00 **Close.**