

## AGENDA FOR THE JCTLM MEMBERS AND STAKEHOLDERS MEETING

**Date of meeting: 14 December 2004**

**Time: 9.00 am – 5.30 pm**

**BIPM, Sèvres**

<b>Time</b>	<b>Agenda Item</b>	<b>Speaker</b>
9h00	1. Opening of meeting	A. Wallard (BIPM)
9h15	2. Introduction to the JCTLM and its history and structure 2.1 Declaration of Cooperation 2.2 JCTLM membership 2.3 JCTLM Working Groups, review teams and members	J. Thijssen (JCTLM /IFCC)
10h00	Coffee	
10h30	3. JCTLM Working Group 1 report, Reference Materials and Reference Procedures 3.1 Overview of activities by WG Chairs -Second call for reference materials and methods -Third call for reference materials and methods	W.E. May (NIST)
11h30	3.2 Presentation of the JCTLM WG1 quality manual	C. Jackson (JCTLM WG1)
12h30	Questions and Discussion	All
13h00	Lunch	
13h50	4. Introduction to International Conventional Reference Materials	J. Thijssen
14h00	4.1 Reference Materials for Microbial Serology	N. Lelie (VQC-Sanquin)
14h30	4.2 Biological Standards for Haematology	E. Gray (NIBSC)
15h00	4.3 Reconciling functionality based and SI based standardization	C. Jackson (JCTLM WG1)
15h30	Tea	
16h00	5. JCTLM WG 2 report: Reference Measurement Laboratories 5.1 Overview of activities by WG Chairs 5.2 IFCC EQAS rounds	L. Siekmann (IFCC)
17h00	6. JCTLM database and website development	R. Wielgosz (BIPM)
17h15	7. Future meetings of the JCTLM -Full meeting of the JCTLM and Symposium -JCTLM Executive meeting	J. Thijssen (JCTLM/ IFCC)
17h30	8. Any other business and Close	