

## INFORMATION FOR PARTICIPANTS

Have you seen something of interest in the BIPM CBKT Programme? Are you considering applying?

- Check your participation would meet the aim and goals of the BIPM CBKT Programme;
- Check the general eligibility;
- Check the various initiatives to see if there is an available opportunity that is appropriate and of interest;
- Check the eligibility for that specific initiative;
- If you satisfy the eligibility criteria, obtain your senior management's approval before applying: applications should be made through your NMI/DI;
- Follow the instructions included in the specific initiative;
- If in doubt, contact the CBKT helpdesk (by email to [cbkt@bipm.org](mailto:cbkt@bipm.org))

Eligibility to benefit from the BIPM CBKT programme (i.e. to be a 'participant') is addressed at the level of both general eligibility, which describes the broad eligibility for participation for the programme as a whole, and at the level of eligibility for each of the specific initiatives within the programme. Eligibility for specific initiatives will vary depending on the particular circumstances of that initiative. Both sets of eligibility criteria must be satisfied.

### GENERAL ELIGIBILITY

The BIPM CBKT Programme aims to increase the effectiveness with which Member States and Associates engage in the world-wide coordinated metrological system. Participation in principle is open to all the NMIs and DIs (institutions and staff) of the Member States and Associates. In very specific cases, there may be limited initiatives aimed at those states and economies which are not yet Member States or Associates, but are seriously considering such engagement.

## **ELIGIBILITY FOR SPECIFIC INITIATIVES**

Eligibility for specific initiatives are accessible from the initiative announcement published on the BIPM website <https://www.bipm.org/en/cbkt/>.

When establishing eligibility criteria for specific initiatives the BIPM takes the wishes of the sponsor organization(s) into account, and obviously other criteria may apply depending on the type of action and the target audience. Individual initiatives are generally tailored and may limit participation by, for example, technical area, focusing on particular regions, or particular stages of development or engagement in the international metrology system.

The final decision on eligibility rests with the BIPM.

### **PRIORITY**

In some cases within the eligibility criteria, first priority may be given to particular regions or to candidates with particular profiles, or drawn from NMIs/DIs at particular stages of development. When this is the case details are given alongside each initiative. When necessary the BIPM also guided by UN Scale which is used for calculation of contributions and subscriptions.

### **PRIORITIZATION**

Where there are more eligible applicants than places, applicants will be prioritized to decide which can be funded. The prioritization process for applications will be tailored for each initiative, and prioritization remains the role of the BIPM rather than the sponsor. The BIPM may call on other bodies to help identify and prioritize candidates. For example, one of the initiatives in the programme will provide support to help prepare the next generation of Regional Metrology Organization technical committee and working group chairs. Obviously, in this initiative the RMOs will play a major role alongside the BIPM in identifying and prioritizing candidates from their region.

As mentioned previously, the final decision on prioritization rests with the BIPM in all cases.

### **AUTHORIZATION**

Whilst staff from NMIs/DIs may enquire to learn about the possibility of participating in specific initiatives, formal applications must have the approval of the NMI/DI senior management. This can be done simply by a supporting email from the NMI/DI Director.