First day (14 November) 2-hour session 13.00 -15.00 (UTC)

13.00 – 13.20 Opening of the meeting, tour de table, appointment of a rapporteur (N. Dimarcq, CIPM)

13.20 – 13.35 **CCTF activity and achievements** (N. Dimarcq, CIPM)

13.35 – 13.55 **Promoting the mutual benefit of UTC and GNSS** (P. Defraigne, ORB), Q&A

13.55 – 14.55 Report from WG GNSS (P. Defraigne, ORB), WG MRA (C. Matthee, NMISA), WG TWSTFT (C. Rieck, RISE), WG ATFT (D. Calonico, INRIM)

14.55 – 15.00 Virtual Photo - end of first day

Second day (14 November) 2-hour session 13.00 -15.00 (UTC)

13.00 – 13.05 Opening of the meeting

13.05 – 13.35 Report from Joint CCL-CCTF FS (S. Bize SYRTE), WG PSFS (S. Weyers PTB)

13.35 – 15.00 **Updating the Roadmap for the redefinition of second**

   i. *Introduction* (N. Dimarcq, CIPM)
   ii. *OPTIONS* (S. Bize, SYRTE; E. Peik, PTB; F. Fang NIM)
   iii. *CRITERIA* (D Calonico, INRIM; T. Ido NICT; S. Weyers, PTB)
   iv. *EDUCATION* (M. Gertsvolf, NRC; G. Mileti, Uni Neuchatel)
   v. Survey NMI's activity
   vi. Possible work plan
   vii. Draft CGPM resolution
   viii. Q&A
Third day (21 November) 2-hour session 13.00 -15.00 (UTC)

13.00 – 13.10 Opening of the meeting

13.10 – 13.50 Towards continuous UTC (J. Levine, NIST, P. Tavella, BIPM)
  i. Report on the activities and way forward
  ii. Draft CGPM resolution
  iii. Q&A

13.50 – 14.10 Sharing resources to improve international timekeeping (M. Gertsvolf NRC; E. Donley, NIST, BIPM),

14.10 – 14.30 Report from WG TAI (M. Gertsvolf NRC), WG Algorithms (E. Donley, NIST)

14.30 – 14.45 Report of the BIPM Time Department (BIPM Time dept)

14.45 – 15.00 Draft recommendation discussion

Second day (22 November) 2-hour session 13.00 -15.00 (UTC)

13.00 – 13.10 Opening of the meeting


13.25 – 14.10 Activities and prospects on:
  Digitalization, (C. Rieck, RISE),
  Quantum technologies, (D. Calonico, INRIM)
  Lunar Reference Time (P. Tavella, BIPM)

14.10 – 14.25 Discussion and final CCTF recommendations

14.25 – 14.50 Detailed work plan for the next years, WG/TG organization (N. Dimarcq, CIPM)

14.50 – 15.00 Conclusion way forward, plans for next CCTF 2025