To General Directors and Presidents of the Member Organizations of the JCGM  
Cc Members of the JCGM-WG1  

Sèvres, 29 October 2018  

Dear Madam or Sir,  

I am pleased to initiate the circulation for review of the first Committee Draft of the document JCGM 103,  

*Guide to the expression of uncertainty in measurement — Developing and using measurement models.*  

This document has been prepared by the Joint Committee for Guides in Metrology, of which your organization is a member, specifically by Working Group 1. This document is now being circulated for review amongst the eight member organizations (BIPM, IEC, IFCC, ILAC, ISO, IUPAC, IUPAP and OIML), and to the Directors of National Metrology Institutes.  

I propose to use the review process that the JCGM has used previously:  

1. The Committee Draft can be found at  

2. By March 30 2019, each recipient of the document should send their organization's formal comments, both technical and editorial, to the JCGM Chairman (martin.milton@bipm.org).  

   Each organization is kindly asked to collate the comments it receives to avoid duplication and to use the electronic template available on the BIPM website  

   This would greatly help the subsequent work by the WG1.  

3. The JCGM Chairman will then send the collected comments to WG1 for their review and consideration;
4. Once the WG has reviewed and discussed the comments and revised the text accordingly, the revised text will be sent to the JCGM Chairman who will forward it to the each of the eight member organizations;
   (Note: Depending upon the nature and extent of comments received during the enquiry, it may be necessary to repeat steps 1-3 with revised texts.)
   (Note: In the event of continued unresolved issues at the WG level, the JCGM as a whole will consider them and make a decision on how to proceed.)

5. Within five months of receipt of the document, each organization would then send its formal approval/disapproval of the final text to the JCGM Chairman;
   (Note: Negative votes must be justified by comments.)
   (Note: Positive votes can only be accompanied by editorial comments.)

6. The JCGM Chairman will table all the results and present them at a meeting of the JCGM, at which time the final text will be formally approved for publication in the name of all the organization’s members.

It is worth noting that at the creation of the JCGM, it was agreed that the JCGM operates by consensus, as defined in ISO/IEC Guide 2:1996.

Yours faithfully

Martin Milton
JCGM Chairman