

## **Appendix IV: Participation of Organizations in the JCTLM**

### **Principles concerning the participation of Organizations in the JCTLM**

#### **Purpose**

The purpose of participation of organisations within the JCTLM is to secure for the Committee expert information and advice, and enable organizations which are authorities in their fields of professional and technical competence to express the views of their members in the Committee, and to play an appropriate role in providing a worldwide platform to promote and give guidance on internationally recognized and accepted equivalence of measurements in Laboratory Medicine and traceability to appropriate measurement standards.

#### **Type of participation**

Only one type of participation shall be recognized, namely ‘member’.

#### **Organizations eligible for ‘member status’**

The following shall be eligible for Member Status:

- i) intergovernmental organizations having technical competence in the field;
- ii) national governmental organizations having technical competence in the field;
- iii) international, regional and national non-governmental organizations having technical competence in the field, that:
  - a) are representative of the specialized field of interest in which they operate;
  - b) are concerned with matters covering a part or all of the Committee’s activities;
  - c) have a permanent directing body, authorized representatives and systematic procedures for communicating with its membership
- iv) Organizations that are signatories to the CIPM-MRA

#### **Procedure for obtaining ‘member status’**

##### **Intergovernmental and governmental organizations**

Intergovernmental and governmental organizations should inform the Secretariat of the Committee of their desire to participate in the work of the Committee.

##### **CIPM-MRA signatories**

CIPM-MRA signatories should inform the Secretariat of the Committee of their desire to participate in the work of the Committee.

## **International, regional and national non-governmental organizations**

International, regional and national non-governmental organizations should inform the Secretariat of the Committee of their desire to participate in the work of the Committee, and supply the information outlined in the Annex to these procedures. The Secretariat shall transfer these to the Executive of the Committee. Upon confirmation that the organisation is in a position to make a significant contribution to advancing the purposes of the committee, 'member status' shall be granted.

### **Privileges of Member Status**

Organizations that are members of the Joint Committee:

- a. shall be entitled to send representatives to meetings of the full Joint Committee;
- b. shall receive information about meetings of the full Joint Committee and have access to all working documents and discussion papers of the full Joint Committee;
- c. shall be entitled to participate in working groups of the Joint Committee;
- d. shall be able to nominate members to the working groups of the Joint Committee, membership to be ratified by the Working Group Chair;
- e. may submit written statements, under the authority of its governing body, on matters before the Joint Committee, to the Secretariat, who may communicate them to the Joint Committee or its Executive as appropriate.

### **Review of Member Status**

The Executive may terminate an organization's 'member status' if it no longer meets the criteria for membership.

If an organization wishes to terminate its member status it shall inform the Secretariat of this in writing.

Annex: Information required of non-governmental organizations requesting 'member status'

1. Official name of the organization (with acronym).
2. Full postal address, Telephone, Telex address, Facsimile and Email as appropriate.
3. The name and contact details of the contact person(s) for the organization.
4. Aims and subject fields of the organization.
5. Member organizations (where applicable).
6. Structure (indicating the form of governing body).
7. Name function and address of the person providing the information.