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| Calibration request for 1 kg prototype | | | |  |
| Author: Pauline BARAT | Date: 2011/08/31 Version : 1.0 | Authorized: Alain PICARD | IF-MASS-m1kg01 | |

CALIBRATION REQUEST FOR 1 kg PROTOTYPE

Name of National Metrology Institute:.....

Name of person to contact for Technical Information:

Telephone:.....

Fax:.....

email:.....

Proposed start date for the calibration:.....

Prototype No.

- After initial calibration, do you wish to have this prototype cleaned and washed by the BIPM Mass department? (**approximately two additional months will be required**)

Please indicate your choice by marking an "X" before the appropriate entry.

- Yes, I wish to have the prototype cleaned and washed.
- No, I do not wish to have the prototype cleaned and washed.
- I will decide after the initial calibration.
- I wish to discuss this question with the Director of the Mass Department.

- How do you plan to take care of Customs documents and formalities?

Please indicate your choice by marking an "X" before the appropriate entry.

- Member-State of the European Union, no customs documents required.
- Diplomatic bag.
- ATA Carnet.
- Other (Please contact BIPM for details).

You will shortly receive a form **BIPM/ADM-DOU/F-04** giving us your shipping and customs instructions. It must be completed and returned to the BIPM Finance, Administration and General Services Department before shipping or carrying the standards.

- Official authorization for this request:

Name (in capital letters):.....

Designation:.....

Date:.....

Signature:

Part reserved to the BIPM Mass Department

This calibration request is confirmed by:.....

Signature and date: