


Calibration request for 1 kg mass standard in stainless steel				 Bureau International des Poids et Mesures QUALITY MANAGEMENT SYSTEM
Author: Pauline BARAT	Date: 2017/06/28 Version : 3.3	Authorized: Michael STOCK	IF-MASS-m1kg-02	

CALIBRATION REQUEST FOR 1 kg MASS STANDARD IN STAINLESS STEEL

Name of National Metrology Institute:

Information of person to contact for technical information:

Name:

Telephone:

Fax:

email:

Proposed start date for the calibration:

Identification of the mass standard

- If this is the first calibration by the BIPM, please supply the following information if known:
 - Manufacturer:
 - Volume at 20 °C:cm³, or, volume unknown, please calibrate
 - Volumetric thermal expansion near 20 °C:°C⁻¹

- After initial calibration, do you wish to have this mass standard cleaned by the BIPM Mass department? (**approximately two additional months will be required**)
Please indicate your choice by marking an "X" before the appropriate entry.
 - Yes, I wish to have the mass standard cleaned.
 - No, I do not wish to have the mass standard cleaned.
 - I will decide after the initial calibration.
 - I wish to discuss this question with the Director of the Mass Department.

- How do you plan to take care of Customs documents and formalities?
Please indicate your choice by marking an "X" before the appropriate entry.
 - Member-State of the European Union, no customs documents required.
 - Diplomatic bag.
 - ATA Carnet.
 - Other (Please contact BIPM for details).

You will shortly receive a form **BIPM/ADM-DOU/F-04** giving us your shipping and customs instructions. It must be completed and returned to the BIPM Director's Office, Legal, Administration and Human Resources Office before shipping or carrying the standards.

- Language of the certificate: English or French

- Address to which the calibration certificate shall be sent:

- Official authorization for this request:
 Name (in capital letters):
- Designation:
- Signature: Date:

Part reserved to the BIPM Mass Department

Suggested date for the calibration:

Deadline for delivery the mass standard at BIPM:

This calibration request is confirmed by:

Signature and date:

**Please return the completed form as a PDF file
 to Dr Michael Stock (Director of Physical Metrology Department) mstock@bipm.org**