


<b>Request/Agreement Form for Calibration of Standard Capacitors</b>				
Author: François Delahaye	Date: 2011/09/01 Version: 2.0	Authorized: Michael Stock	BIPM/ELEC-F-05	

## Request/Agreement for Calibration of Standard Capacitors

Name of National Metrology Institute as it should appear on the certificate:

Name of person to contact for Technical Information:

Telephone:

Fax:

email:

Description of Standard Capacitors						
Serial Number of		Manufac- turer	Capacitor Model Number	Nominal Capacitance	Temperature Coefficient (if applicable)	Last BIPM Certificate (No./year)
Capacitor	Chassis (if any)					

**Probable Date of Delivery to the BIPM:**

Unless special arrangements are made, the capacitors will be calibrated with an rms applied voltage of 100 V for 1 pF and 10 pF standards and 10 V for 100 pF standards. Calibration results will be given for two different frequencies: 1000 Hz and 1592 Hz

**Customs documents and formalities:** (Please indicate method by marking an "X" after the appropriate entry):

1. Member-state of the European Union, no customs documents required. _____	2. Diplomatic Bag. _____
3. ATA Carnet. _____	4. Other. (Please contact BIPM for details). _____

You will shortly receive a form **BIPM/ADM-DOU/F-04** giving us your shipping and customs instructions. It must be completed and returned to the BIPM Administration Dept. before shipping or carrying the standards.

**Language of the certificate (English / French):**

**Address to which the certificate shall be sent:** \_\_\_\_\_  
\_\_\_\_\_

**Official Authorization:**

Signature of the Director or delegated officer of the National Metrology Institute designated by a Member-State of the Meter convention authorizing a free calibration:

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

On the part of BIPM, I agree to carry out the calibration requested above:

Signature of BIPM Electricity Department Director \_\_\_\_\_ Date \_\_\_\_\_

A copy of the signed form will be sent via email to (indicate email address) \_\_\_\_\_

**Or**, a signed copy will be returned to you by fax to (indicate fax number) \_\_\_\_\_.